



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
Office of Member(Security)
www.caab.gov.bd

Urgent

Number/No: 30.31.0000.151.32.001.23.3100

Date: 12 Nov 2024

Circular

Subject: Suspension of Previous Airport Security Passes and Mandatory Implementation of AvSecID (Persons) for Access to Hazrat Shahjalal International Airport.

In accordance with the CAAB's Airport Pass Policy 2020, please be advised that, effective **30 November 2024**, all previously issued airport security passes will be suspended. Access to Hazrat Shahjalal International Airport, Dhaka will henceforth require the new Aviation Security Identification (AvSecID) in accordance with the guidance issued on 06 December 2022 (Attached). This initiative is a part of our commitment to enhancing security procedures and ensuring compliance with international standards.

Key Points of Implementation:

- a. **Suspension Date:** All previous airport security passes will be invalidated as of **30 November 2024**.
- b. **Mandatory AvSecID:** Beginning on this date, 30 November 2024, only personnel with an authorized and valid AvSecID will be permitted entry into secure areas (Terminal Controlled Areas and Airside) of the airport.
- c. **AvSecID Issuance:** All concerned personnel should be advised to complete the necessary steps for AvSecID enlistment and issuance before the suspension date to avoid any disruption in access.
- d. **Compliance with Access Protocols:** All access control points will strictly be enforced the AvSecID requirement, and AVSEC personnel should be instructed to deny entry to individuals without in possession of new AvSecID.

Actions Required:

- a. All concerned departments and stakeholders must communicate this requirement to their Designated Authorized Signatory (DAS), personnel and ensure timely processing of AvSecID applications.
- b. Airport AVSEC personnel implementing access control measures should undergo relevant training (if required) on the new AvSecID verification process on a regular basis.
- c. Any issues or delays in obtaining AvSecID should be reported immediately to the AvSecID Office at CAAB HQ AVSEC Division or HSIA.

Your cooperation and adherence to this mandate are crucial to maintaining a secure operational environment at Hazrat Shahjalal International Airport, Dhaka. For any questions or further assistance, please contact the AvSecID Office at CAAB AVSEC Division or HSIA.

Thank you for your attention to this matter and your ongoing commitment to aviation security.



12-11-2024

Air Commodore Mohammad
Nayeemuzzaman Khan
Member (Security)
88028901231 (Phone)
mavsec@caab.gov.bd

Distribution (Not in the order of seniority):

1. Secretary, Office of the Secretary, Ministry of Civil Aviation and Tourism [Request to inform other Ministries];
2. Chief of Protocol, Protocol Wing, Ministry of Foreign Affairs [Request to inform all embassy, high commission and international organization];
3. Member (All), CAAB;
4. Managing Director & CEO, MD & CEO Secretariat, Biman Bangladesh Airlines Limited;
5. Chief Engineer ((RR)), Chief engineer's Office, Civil Aviation Authority, Bangladesh;
6. Executive Director (HSIA), Civil Aviation Authority, Bangladesh;
7. Commissioner, Customs House, HSIA, Dhaka-1229.;
8. DIG, DIG (Immigration), Special Branch, Bangladesh Police, Dhaka;
9. Director (AVSEC, HSIA), Civil Aviation Authority, Bangladesh [Request to ensure that all stakeholder get this circular];
10. DC (Uttara), Uttara Division, DMP, Dhaka.;
11. GSO-2 (Air), DGFI, HSIA, Dhaka-1229.;
12. Additional Director, NSI, HSIA, Dhaka-1229.;
13. Deputy Director (CNS), CNS Divison, Civil Aviation Authority, Bangladesh [Request to publish the notification on CAAB portal];
14. PS to Chairman, Chairman office, Civil Aviation Authority, Bangladesh;
15. Chairman, Airline Operators Committee (AOC), HSIA, Dhaka-1229. [Request for inform other airlines];
16. All Government Organization in HSIA, Kurmitola, Dhaka-1229 and
17. All Private Organization in HSIA, Kurmitola, Dhaka-1229.



12-11-2024

Air Commodore Mohammad
Nayeemuzzaman Khan
Member (Security)



বাংলাদেশ বেসামরিক বিমান চলাচল কর্তৃপক্ষ
সদর দপ্তর, কুর্মিটোলা, ঢাকা-১২২৯।
এভিয়েশন সিকিউরিটি বিভাগ
www.caab.gov.bd



নম্বর ৩০.৩১.০০০০.১৫১.২২.০০২.১৯.১৩২৯

তারিখ: ২১ অগ্রহায়ণ ১৪২৯
০৬ ডিসেম্বর ২০২২

AVSEC Instructions 001/2023

বিষয়: **নতুন প্রবর্তিত CAAB AvSecID বাস্তবায়ন সম্পর্কিত নির্দেশনা।**

দেশের এভিয়েশন সিকিউরিটি সিস্টেমের চলমান মান উন্নয়ন কার্যক্রমের ধারাবাহিকতায় বিমানবন্দরসমূহের Access Control System-কে আরও যুগোপযোগী ও আধুনিকায়নের নিমিত্ত বাংলাদেশ বেসামরিক বিমান চলাচল কর্তৃপক্ষের Airport Pass Policy 2020 এর আলোকে নতুন প্রবর্তিত AvSecID সম্পর্কিত অত্র কর্তৃপক্ষের নির্দেশনা নিম্নরূপ:

- ১) Airport Pass Policy 2020 এর আলোকে বিভিন্ন নামে প্রবর্তিত সকল ধরনের বিমানবন্দর নিরাপত্তা পাশ (NAP, NIAC, CMAP, ASP, OTSP, AVP, TVP, EVP & LVP) কে একসাথে AvSecID হিসেবে অবিহিত করা হবে।
- ২) উক্ত AvSecID সমূহের অনলাইনে আবেদন আগামী **১০ ডিসেম্বর ২০২২ খ্রি:** তারিখ হতে গ্রহন করা হবে। অনলাইন আবেদন দাখিলের জন্য বেবিচক ওয়েবসাইটে (caab.gov.bd) প্রদত্ত লিংক অথবা সরাসরি (avsec.caab.gov.bd) লিংকে প্রবেশ করতে হবে।
- ৩) **১ জানুয়ারী ২০২৩ খ্রি:** তারিখ হতে সকল ধরনের AvSecID হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দরের জন্য কার্যকর হিসেবে বিবেচিত হবে। তবে, পুনরাদেশ না দেওয়া পর্যন্ত পাশাপাশি বিদ্যমান পাশ পদ্ধতি বলবৎ থাকবে।
- ৪) AvSecID সমূহের ডিজাইন ও ব্যবহার সম্পর্কিত বিস্তারিত নির্দেশনা সংযুক্ত করা হলো। সংশ্লিষ্ট সংস্থা/ দপ্তর উক্ত নির্দেশনার আলোকে বিমানবন্দর প্রবেশ নিয়ন্ত্রন সংক্রান্ত SOP সহ প্রশিক্ষণ হালনাগাদ করে অত্র দপ্তরকে অবগত করবে।
- ৫) AvSecID'র আবেদন সংশ্লিষ্ট সংস্থাসমূহের মনোনীত Designated Authorized Signatory (DAS) ও বিমানবন্দর নিরাপত্তা কর্মকর্তা-কর্মচারী গনের প্রশিক্ষণ চলমান আছে।

কর্তৃপক্ষের অনুমোদনক্রমে এ নির্দেশনা জারী করা হ'ল।

সংযুক্ত: বর্ণনা মোতাবেক।

১৫-১২-২০২২

আবু সালেহ মাহমুদ মান্নাফী

সদস্য (নিরাপত্তা)

ফোন: +88-02-8901400

ফ্যাক্স: +88-02-8901411

ইমেইল: chairman@caab.gov.bd

নথি | ডিজিটাল নথি ব্যবস্থাপনা

বিতরণ: কার্যার্থে




- ১) সদস্য (সকল), সিএএবি, সদর দপ্তর, কুর্মিটোলা, ঢাকা।
- ২) সকল বিমানবন্দর ব্যবস্থাপক/পরিচালক
- ৩) পরিচালক (সকল), সিএএবি, কুর্মিটোলা, ঢাকা।
- ৪) সকল (কর্মকর্তা / কনসালটেন্ট / পরিদর্শক), এভসেক বিভাগ, বেবিচক সদরদপ্তর
- ৫) বিমানবন্দর সংশ্লিষ্ট সকল সরকারী সংস্থা, _____
- ৬) সকল দেশী বিদেশী বিমানসংস্থা _____, ঢাকা।

GUIDANCE ON ACCEPTABLE AvSecID DESIGN

A) ACCEPTABLE AvSecID (PERSON) FOR GRANTING ACCESS TO CAAB'S AIRPORTS

AvSecID Type	Purpose	Access Type	Specimen
NAP	Supervision and monitoring	Unrestricted	Annex-1
NIAC	Aviation safety and security inspections	Unrestricted	Annex-2
CMAP	Crew member's flight operations duty	Restricted	Annex-3 (A-F)
RED ASP	Operational and Non-operational duty	Restricted	Annex-4
BLUE ASP	Operational and Non-operational duty	Restricted	Annex-5
YELLOW ASP	Operational and Non-operational duty	Restricted	Annex-6
GREEN ASP	Official and Diplomatic Protocol Duty	Restricted	Annex-7




B) DESCRIPTION OF ASP DESIGNS AND ACCEPTABLE ALPHABETICAL, NUMERICAL AND SYMBOLIC ANNOTATIONS AND THEIR EXPLANATION.

ASP Type	Eligible person	Eligibility of access of basic design	Acceptable annotations			
			Non-Terminal	Terminal	Restriction	Other Authorization
Red	Persons with regular operational duties at airport restricted areas including Airside.	Airside	A/B, C /R, T	2/3/4/5/6	D, E	
Blue	Persons with regular operational duties within terminal areas only	NA	T	2/3/4/5/6	D, E	
Yellow	General Aviation Personnel	General Aviation only	T	2	E	
Green	Government and Diplomatic Protocol	Not Applicable	Not Applicable	2/3/5	Not Applicable	• Not Applicable

C) DESCRIPTION OF ANNOTATIONS (ALPHABETICAL AND SYMBOLIC)

Alphabets/Symbol	Area of authorization	Limitation
A	All areas excluding RA3	--
B	Baggage Make-up area	--
C	Air Cargo Sterile Area (ACSA)	--
R	RA3 Area including ACSA	--
T	ATC Operation areas	--

GUIDANCE ON ACCEPTABLE AvSecID DESIGN

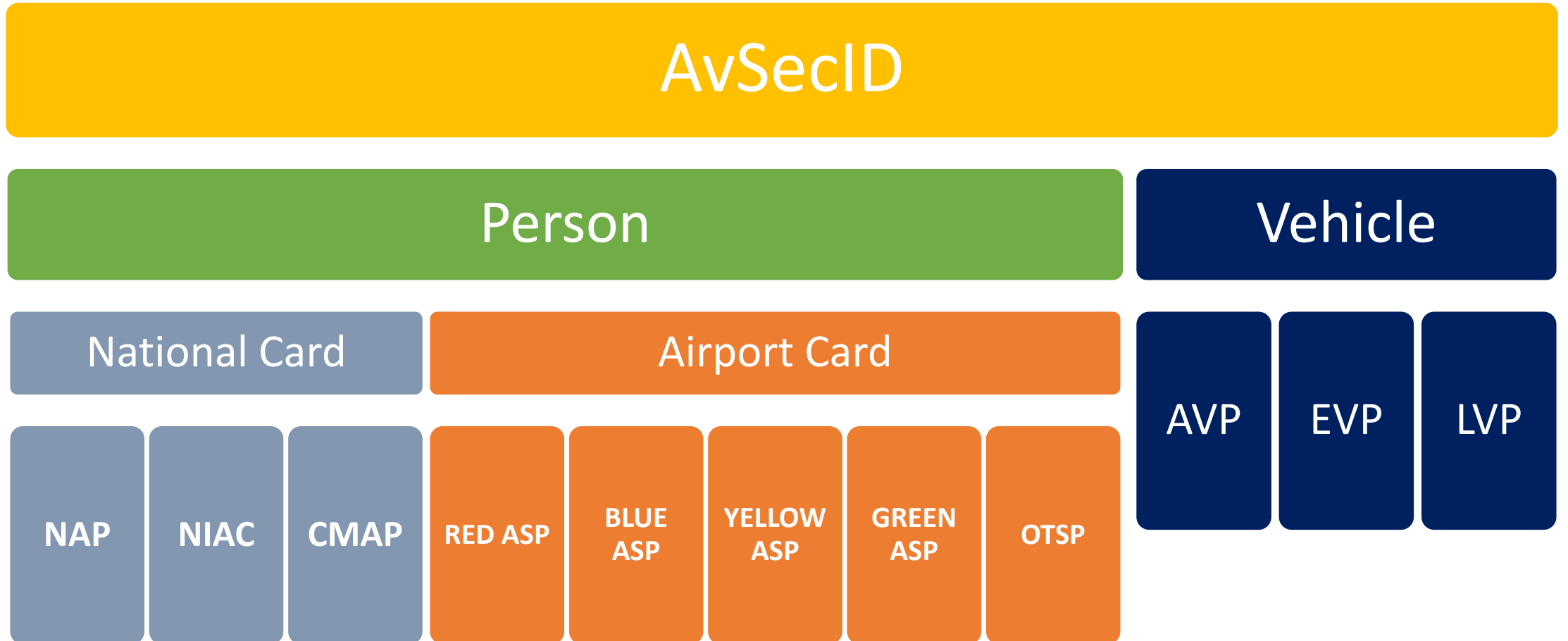
E	--	To be Escorted
D	--	Domestic Only
	Authorized to drive airside	
	Authorized to escort	
	Authorized to carry tools of the trade	

D) DESCRIPTION OF ANNOTATIONS (NUMERICAL)

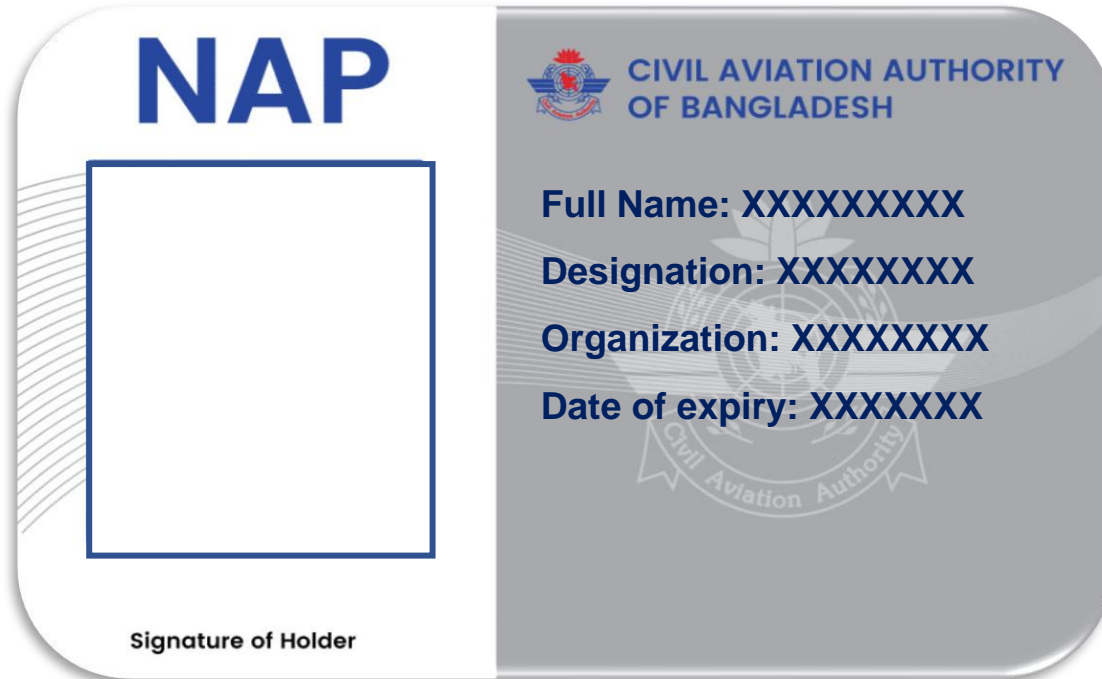
No	Eligibility (Terminal)	Details
2	Arrival and departure concourse areas up to airline check-in counters including offices within that area of international and domestic terminals.	1) Arrival and departure concourse areas up to airline check-in counters including offices within that area of international and domestic terminals.
3	2 + International and Domestic Baggage Claim Area.	1) Arrival and departure concourse areas up to airline check-in counters including offices within that area of international and domestic terminals. 2) International and Domestic Baggage Claim Area.
4	3 + International Arrival Immigration Area	1) Arrival and departure concourse areas up to airline check-in counters including offices within that area of international and domestic terminals. 2) International and Domestic Baggage Claim Area. 3) International Arrival Immigration Area
5	4 + Areas between Departure Immigration and pre-board screening checkpoints	1) Arrival and departure concourse areas up to airline check-in counters including offices within that area of international and domestic terminals. 2) International and Domestic Baggage Claim Area. 3) International Arrival Immigration Area 4) Areas between Departure Immigration and pre-board screening checkpoints
6	5 + Areas after pre-board screening checkpoints (sterile area)	1) Arrival and departure concourse areas up to airline check-in counters including offices within that area of international and domestic terminals. 2) International and Domestic Baggage Claim Area. 3) International Arrival Immigration Area 4) Areas between Departure Immigration and pre-board screening checkpoints 5) Areas after pre-board screening checkpoints (sterile area)

CAAB AvSecID DESIGN

AvSevID Types



ANNEX-1: NATIONAL AIRPORT PASS



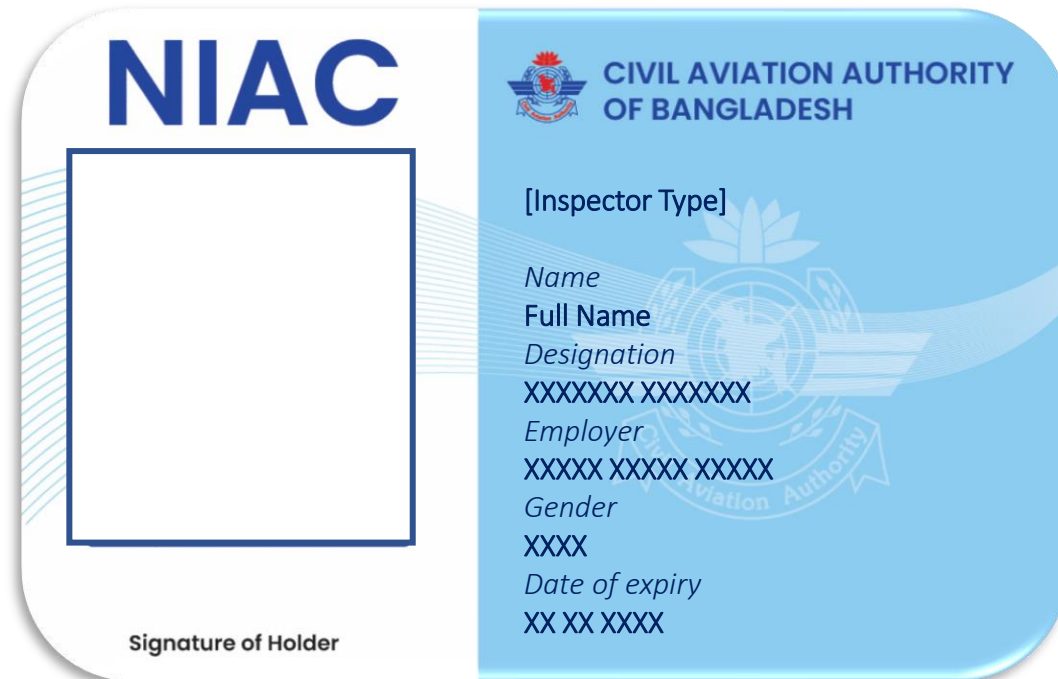
Holder of this card is authorized by the Chairman, CAAB to enter CAAB's airports to perform his/her official duty in the all areas/parts of the any civil airports in Bangladesh:

(Chairman)
Signature of the Authority

If found, please return to AVSEC Division, CAAB, Dhaka, Bangladesh (Contact: +8801894908826)

This is a property of CAAB

ANNEX-2: NATIONAL INSPECTOR'S AUTHORIZATION CARD



The image shows a template for a National Inspector's Authorization Card (NIAC). It is divided into two main sections: a white left section and a light blue right section. The left section features the acronym 'NIAC' in large blue letters at the top, followed by a large empty rectangular box for a signature. Below this box, the text 'Signature of Holder' is printed. The right section contains the logo of the Civil Aviation Authority of Bangladesh (CAAB) at the top left, followed by the text 'CIVIL AVIATION AUTHORITY OF BANGLADESH'. Below this, there is a field for '[Inspector Type]'. A list of personal details follows: 'Name', 'Full Name', 'Designation', 'Employer', 'Gender', and 'Date of expiry', each followed by a placeholder of 'X's. A faint watermark of the CAAB logo is visible in the background of the right section.

NIAC

CIVIL AVIATION AUTHORITY OF BANGLADESH

[Inspector Type]

Name
Full Name
Designation
XXXXXX XXXXXXXX
Employer
XXXXX XXXXX XXXXX
Gender
XXXX
Date of expiry
XX XX XXXX

Signature of Holder

Holder of this card is authorized to exercise the powers of Section 11, 17 of the Civil Aviation Act 2017 and applicable Civil Aviation Rule, 1984 delegated to him/her as per section 40 of the Civil Aviation Act 2017.

He/she is authorized to:

- enter any place, part of the airport, aircraft and equipment, interrogate any person and examine records and instruments to which access is required for exercising his powers.
- b) Conduct covert or overt test.
- Impose financial penalty as well as administrative and certification actions.

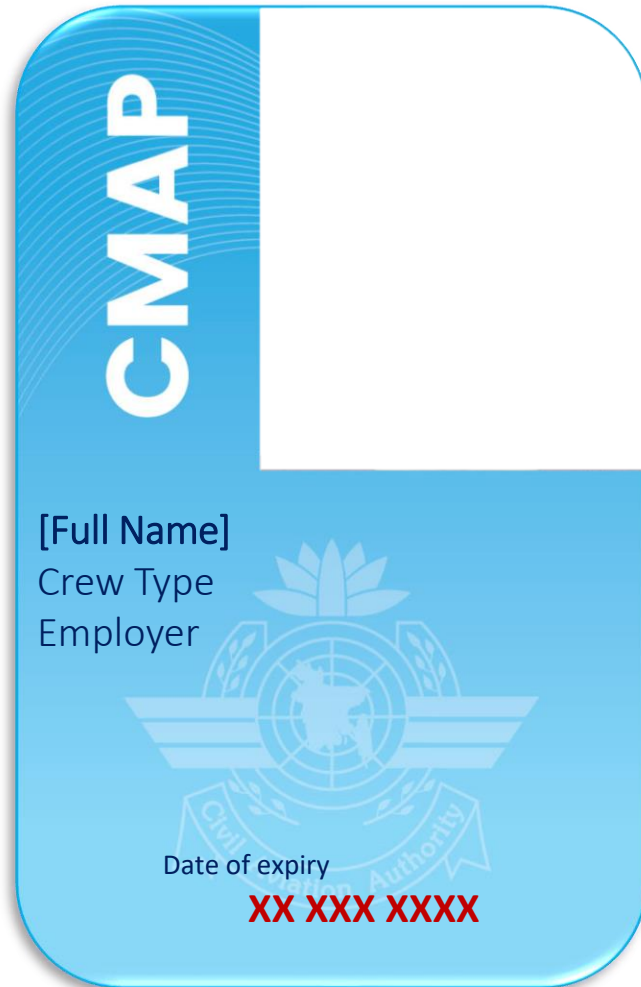
No person can restrict or limit the access to and perform of the above mentioned functions

(Chairman)

Signature of the Authority

**If found, please return to AVSEC Division, CAAB, Dhaka, Bangladesh or
(Contact:+ 8801894908826) This is a property of CAAB**

ANNEX-3A: CREW MEMBER AIRPORT PASS (PILOT-PASSENGER OPERATION)



Full Name (ATPL Number, CPL Number)
Date of Birth
NID Number
Nationality
Gender
Employer:
Type: **Pilot (Passenger Operations)**

The holder of this CMAP is an active air crew member registered in Bangladesh. He/she is authorized to enter the restricted areas of airports in Bangladesh for **flight operations only**.

CMAP is issued by the Civil Aviation Authority of Bangladesh.

[(Member (Security))]
Signature of the Authority

If found, please return to AVSEC Division, CAAB,
Dhaka, Bangladesh

This is a property of CAAB

ANNEX-3B: CREW MEMBER AIRPORT PASS (CABIN CREW-PASSENGER OPERATION)



Full Name (ATPL Number, CPL Number)

Date of Birth

NID Number

Nationality

Gender

Employer:

Type: **Cabin Crew(Passenger Operations)**

The holder of this CMAP is an active air crew member registered in Bangladesh. He/she is authorized to enter the restricted areas of airports in Bangladesh for **flight operations only**.

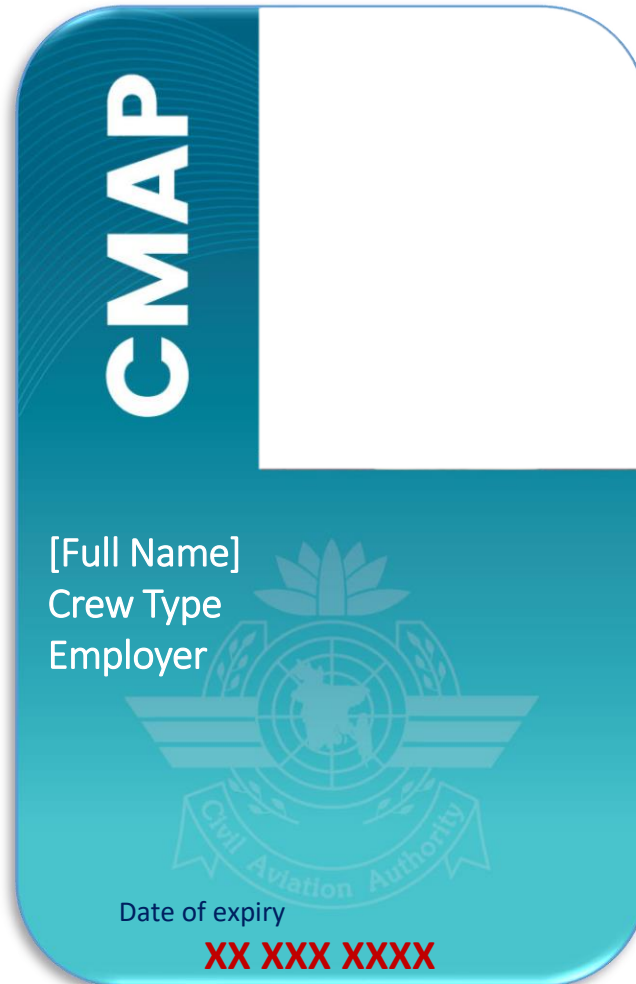
CMAP is issued by the Civil Aviation Authority of Bangladesh.

[(Member (Security))]
Signature of the Authority

If found, please return to AVSEC Division, CAAB,
Dhaka, Bangladesh

This is a property of CAAB

ANNEX-3C: CREW MEMBER AIRPORT PASS (PILOT-HELICOPTER)



Full Name (ATPL Number, CPL Number)
Date of Birth
NID Number
Nationality
Gender
Employer:
Type: **Cabin Crew(Passenger Operations)**

The holder of this CMAP is an active air crew member registered in Bangladesh. He/she is authorized to enter the restricted areas of airports in Bangladesh for **flight operations only**.

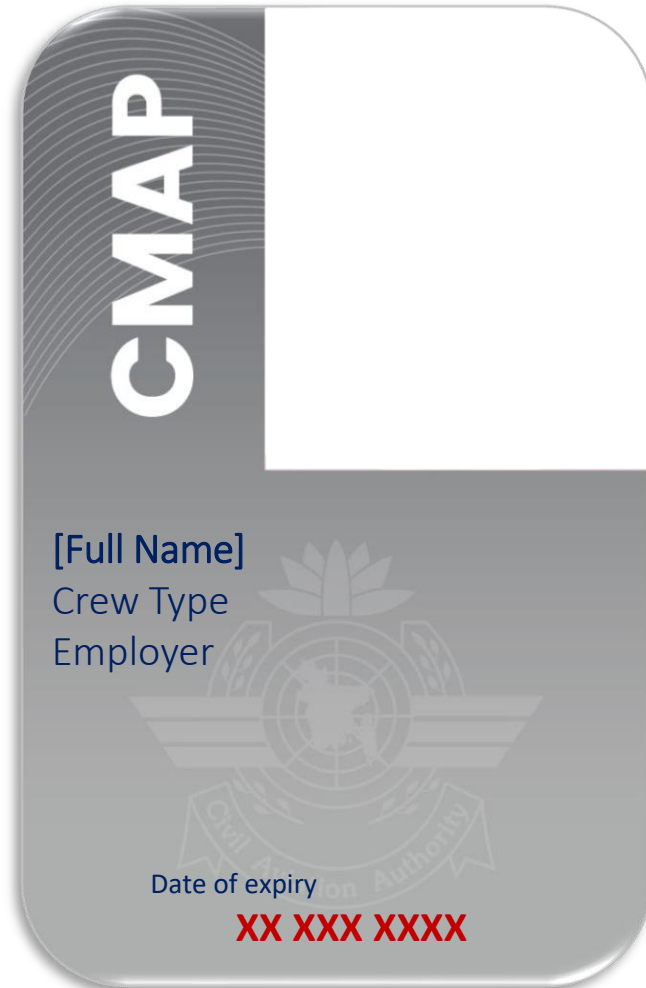
CMAP is issued by the Civil Aviation Authority of Bangladesh.

[(Member (Security))]
Signature of the Authority

If found, please return to AVSEC Division,
CAAB, Dhaka, Bangladesh

This is a property of CAAB

ANNEX-3D: CREW MEMBER AIRPORT PASS (PILOT –CARGO OPERATION)



Full Name (ATPL Number, CPL Number)
Date of Birth
NID Number
Nationality
Gender
Employer:
Type: **Cabin Crew(Passenger Operations)**

The holder of this CMAP is an active air crew member registered in Bangladesh. He/she is authorized to enter the restricted areas of airports in Bangladesh for **flight operations only**.

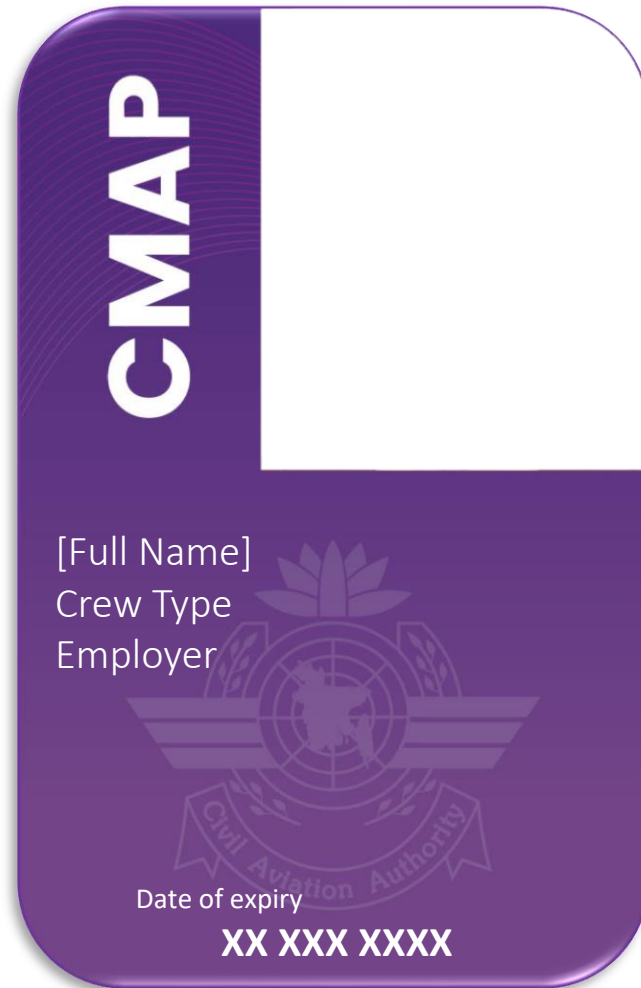
CMAP is issued by the Civil Aviation Authority of Bangladesh.

[(Member (Security))]
Signature of the Authority

If found, please return to AVSEC Division, CAAB,
Dhaka, Bangladesh

This is a property of CAAB

ANNEX-3E: CREW MEMBER AIRPORT PASS (FLYING SCHOOL INSTRUCTOR)



Full Name (ATPL Number, CPL Number)

Date of Birth

NID Number

Nationality

Gender

Employer:

Type: **Cabin Crew(Passenger Operations)**

The holder of this CMAP is an active air crew member registered in Bangladesh. He/she is authorized to enter the restricted areas of airports in Bangladesh for **flight operations only**.

CMAP is issued by the Civil Aviation Authority of Bangladesh.

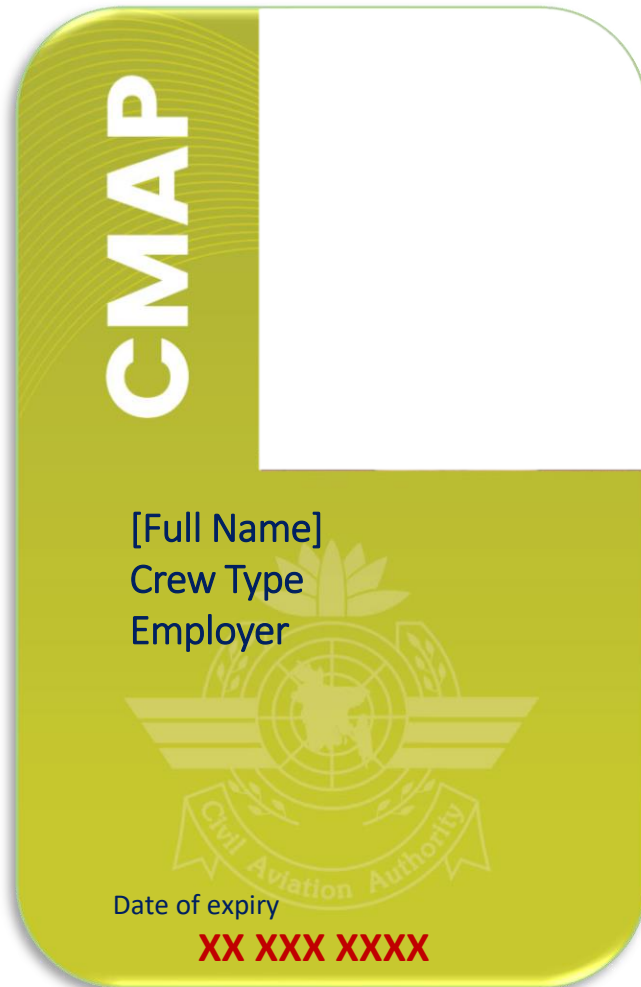
[(Member (Security))]

Signature of the Authority

If found, please return to AVSEC Division, CAAB, Dhaka, Bangladesh

This is a property of CAAB

ANNEX-3F: CREW MEMBER AIRPORT PASS (FLYING SCHOOL TRAINEE)



Full Name (ATPL Number, CPL Number)
Date of Birth
NID Number
Nationality
Gender
Employer:
Type: **Cabin Crew(Passenger Operations)**

The holder of this CMAP is an active air crew member registered in Bangladesh. He/she is authorized to enter the restricted areas of airports in Bangladesh for **flight operations only**.

CMAP is issued by the Civil Aviation Authority of Bangladesh.

[(Member (Security))]
Signature of the Authority

If found, please return to AVSEC Division,
CAAB, Dhaka, Bangladesh

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ANNEX-4: RED ASP (AIRPORT SECURITY PASS)



Full Name:
Organization:
Designation:
National ID:
Nationality:
Blood Group:
Printed on:
Valid up to:
In case of lost or theft, penalty :
xxxx Taka
If found, please return to airport
pass section or AVSEC Division
(Contact: +88018940xxxxx) or
nearest police station.
This is a property of CAAB

[Director (AVSEC) / DD (AVSEC)/ Head of
AVSEC]
Signature of Issuing Authority

ANNEX-5: BLUE ASP (AIRPORT SECURITY PASS)



Full Name:
Organization:
Designation:
National ID:
Nationality:
Blood Group:
Printed on:
Valid up to:
In case of lost or theft, penalty :
xxxx Taka
If found, please return to airport
pass section or AVSEC Division
(Contact: +88018940xxxxx) or
nearest police station.
This is a property of CAAB

[Director (AVSEC) / DD (AVSEC)/
Head of AVSEC]
Signature of Issuing Authority

ANNEX-6: YELLOW ASP (AIRPORT SECURITY PASS)



Full Name:
Organization:
Designation:
National ID:
Nationality:
Blood Group:
Printed on:
Valid up to:
In case of lost or theft, penalty :
xxxx Taka
If found, please return to airport
pass section or AVSEC Division
(Contact: +88018940xxxxx) or
nearest police station.
This is a property of CAAB

[Director (AVSEC) / DD (AVSEC)/
Head of AVSEC]
Signature of Issuing Authority

ANNEX-7: GREEN ASP (AIRPORT SECURITY PASS)



Full Name:
Organization:
Designation:
National ID:
Nationality:
Blood Group:
Printed on:
Valid up to:
In case of lost or theft, penalty :
xxxx Taka
If found, please return to airport
pass section or AVSEC Division
(Contact: +88018940xxxxx) or
nearest police station.
This is a property of CAAB

[Executive Director / Director (Airport)
Signature of Issuing Authority