



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
Administration Division
www.caab.gov.bd

Record Number: 30.31.0000.201.53.076.17.5510

Date: 09/01/2025

Office Order

Mr. Muhammad Haris Bin Yousuf, Sub-Assistant Engineer (Civil) of the Civil Aviation Authority of Bangladesh has been granted Earned Leave (Ex-Bangladesh) starting from 25/12/2024 or for 15 (Fifteen) days from the actual date of commencement of leave. His Father (Mr. Muhammad Yusuf Ali-66 years), wife (Mst. Sabiha-31 years), son (Md. Musa Bin Haris-4 years), and brother-in-law (Mr. Rezoan Islam Rafsun-21 years) will accompany him during this visit. This leave is granted for the treatment of his Father and son in Thailand under the following terms and conditions:

- He will draw his pay and allowances in local currency, no part of it should be drawn in foreign currency;
- All expenses relating to this travel will be borne by himself, no part of it will be borne by the Government/CAAB;
- He is not allowed to stay abroad beyond the period approved;
- He has to inform the Authority duly upon his return and
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority.

09-01-2025

Roma Rani Biswas
Assistant Director (Admin)

Record Number: 30.31.0000.201.53.076.17.5510/1 (6)

Date: 09/01/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Director General, Office of the Director General, Director of Immigration & Passports, Agargaon, Dhaka;
- Deputy Director (Human Resource Development and General Training), HR Division, Civil Aviation Authority of Bangladesh;
- Deputy Director (CNS), CNS Division, Civil Aviation Authority of Bangladesh (With request for publication on website);
- Project Director (Cox's Bazar Airport Runway Expansion Project) (C.C), Civil circle project, Civil Division-5, Civil Aviation Authority of Bangladesh (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
- Passport and Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka and
- Sub-Assistant Engineer (Civil), Civil Division-2, Civil Aviation Authority, Bangladesh.



A handwritten signature in black ink, appearing to be 'Roma Rani Biswas', written on a light purple rectangular background.

09-01-2025

Roma Rani Biswas
Assistant Director (Admin)



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
www.caab.gov.bd

Record Number: 30.31.0000.221.14.387.15.5514

Date: 09/01/2025

Office Order

Mr. Md. Jahangir Hossain Palash, Store Keeper of the Civil Aviation Authority of Bangladesh, has been granted Earned Leave (Ex-Bangladesh) starting from 15/11/2024 or 30 (Thirty) days from the actual commencement date of leave. This leave is granted for his treatment in India under the following terms and conditions:

- i) He will draw his pay and allowances in local currency; no part of it should be drawn in foreign currency;
- ii) All expenses relating to this travel will be borne by himself; no part of it will be borne by the Government/CAAB.
- iii) He is not allowed to stay abroad beyond the period approved;
- iv) He has to inform the Authority duly upon his return; and
- v) The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

02. This order is issued with the approval of the competent Authority.

09-01-2025

ROMA RANI BISWAS
Assistant Director (Admin)

Record Number: 30.31.0000.221.14.387.15.5514/1 (8)

Date: 09/01/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Director General, DIP;
2. Executive Director (HSIA), Office of the Executive Director, Civil Aviation Authority, Bangladesh (with a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
3. Director (HR), Director (HR), HR Division, Civil Aviation Authority, Bangladesh;
4. Deputy Director (CNS), CNS Division, Civil Aviation Authority, Bangladesh (With a request for publication on website);
5. MD. ABDUL GANI, Deputy Director, Osmani International Airport, Sylhet;

6. Deputy Director (ATM), Security discipline, CAA, Civil Aviation Authority, Bangladesh;
7. Passport and Immigration, Hazrat Shahjalal Int. Airport, Kurmitola, Dhaka-1229. and
8. Mr. Md. Jahangir Hossain Palash, Store Keeper, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka-1229.



A handwritten signature in black ink on a light purple background, consisting of stylized letters.

09-01-2025

ROMA RANI BISWAS
Assistant Director (Admin)