



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
Admin Division
www.caab.gov.bd

Record Number: 30.31.0000.201.53.102.19.5270

Date: 02/12/2024

Office Order

Mr. Md. Abdullah Al Mamun, Sub-Assistant Engineer (Civil) of the Civil Aviation Authority of Bangladesh (CAAB) has been granted Earned Leave (Ex-Bangladesh) of 30 (Thirty) days starting from 28/12/2024 or the actual date of commencement of leave. His mother (Ms. Hasina Begum, 58) will accompany him. This leave is granted for his mother's treatment in India under the following terms and conditions:

- He will draw his pay and allowances in local currency; no part of it should be drawn in foreign currency;
- All expenses relating to this travel will be borne by himself; no part of it will be borne by the Government/CAAB;
- He is not allowed to stay abroad beyond the period approved;
- He has to inform the Authority duly upon his return and
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority.

02-12-2024

Roma Rani Biswas
Assistant Director (Admin)

Record Number: 30.31.0000.201.53.102.19.5270/1 (6)

Date: 02/12/2024

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Director General, Office of the Director General, Director of Immigration & Passports, Agargaon, Dhaka;
- Director (Human Resource Development and General Training), Director (HR), HR Division, Civil Aviation Authority, Bangladesh;
- Deputy Director (CNS), CNS Division, Civil Aviation Authority, Bangladesh (With request for publication on website);
- Executive Engineer (Civil) (C.C), Civil Division-1, Civil Aviation Authority, Bangladesh (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
- Passport and Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka and

6. Mr. Md. Abdullah Al Mamun, Sub-Assistant Engineer (Civil), Civil Division-1, Civil Aviation Authority of Bangladesh (CAAB).



A handwritten signature in black ink on a light purple background.

02-12-2024

Roma Rani Biswas
Assistant Director (Admin)