



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
Administration Unit-01
www.caab.gov.bd



Record Number: 30.31.0000.221.65.706.89.4314

Date: 14/07/2024

Office Order

Mr Howladar Abu-Siddek, Duplicating Machine Operator, Civil Aviation Authority of Bangladesh (CAAB) has been granted Earned Leave (Ex-Bangladesh) starting from 01/07/2024 to 10/07/2024 or for 10 (Ten) days from the actual date of commencement of leave. This leave is granted for medical treatment in India under the following terms and conditions:

Terms and conditions:

- (a) He will draw his pay and allowances in local currency; no part of it should be drawn in foreign currency;
- (b) All expenses relating to this travel will be borne by himself; no part of it will be borne by Government/CAAB;
- (c) He is not allowed to stay abroad beyond the period approved;
- (d) He has to inform the Authority duly upon his return; and
- (e) The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority.

14-07-2024

Md. Nejam Uddin

Assistant Director (Human Resource
& Development)

Record Number: 30.31.0000.221.65.706.89.4314/1 (5)

Date: 14/07/2024

(Not in the order of

Copy for Kind Information and Necessary Actions seniority)

:

1. Director General, Director General, DIP;
2. Executive Director (HSIA), Office of the Executive Director, Civil Aviation Authority, Bangladesh;
3. Office of the Director (CNS), Civil Aviation Authority, Bangladesh (With the request for publication on website And With a request to inform the Admin Division at the Headquarters upon the concerned employees joining the office after the leave);
4. Officer-in-Charge, Passport and Immigration, Hazrat Shahjalal International Airport, Kurmitola and
5. Mr Howladar Abu-Siddek, Duplication Mashing Operators, CNS Division, CAAB, Hq, Kurmitola, Dhaka.



A handwritten signature in black ink, appearing to be 'Md. Nejam Uddin', located above the printed name.

14-07-2024

Md. Nejam Uddin
Assistant Director (Human Resource
& Development)