



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
প্রশাসন ইউনিট-১, সদর দপ্তর
www.caab.gov.bd



Record Number: 30.31.0000.201.53.066.17.3766

Date: 02/05/2024

Office Order

Mr. Shamim Hossain, Senior Sub-Assistant Engineer (E/M) of the Civil Aviation Authority of Bangladesh (CAAB) has been granted study leave (Ex-Bangladesh) for 12 (Twelve) months starting from 24.09.2024 to 23.09.2025 excluding travel period or the date of commencement of leave, in accordance with the rule-24(1) of the Bangladesh Civil Aviation Authority Service Regulations, 2021 for the purpose of studying **Airport Management Advanced Master (MSAM24)** course at the Civil Aviation University (ENAC), France. This leave has been granted under the following terms and conditions:

2. Terms & Conditions:

- He will draw his half-pay and allowances in local currency; no part of it shall be drawn in foreign currency;
- His registration and tuition fees will be borne by Directorate General for Civil Aviation (Direction générale de l'Aviation civile, DGAC) office, France; his living expenses (transport costs, accommodation, food, health insurance, civil liability etc) in France will be met by his own financing; no part of it will be borne by the CAAB or GoB;
- This leave may be extended on his application in this regard as and when required following the due official procedure as per in the rule 24 (2) of the aforementioned Regulations; and
- After completion of the course, the final course evaluation certificate will have to be submitted to this Authority.

3. This order is issued with the approval of the competent authority.

02-05-2024

Md. Nejam Uddin

Assistant Director (Human Resource
Development) Civil Aviation Authority,
Bangladesh

Record Number: 30.31.0000.201.53.066.17.3766/1 (12)

Date: 02/05/2024

(Not in the order of

Copy for Kind Information and Necessary Actions seniority) :

- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka (Atten: Consular Section, Ministry of Foreign Affairs-with the request to issue note verbale for issuing necessary visa).;
- Director General, Immigration & Passport, Agargaon, Dhaka (Actual departure date will be applicable);
- H.E, Ambassador, Embassy of Bangladesh, 109, Avenue Henri Martin, 75016, Paris, France.;
- H.E, Ambassador, Embassy of France, Diplomatic Enclave, Madani, Avenue, Baridhara, Dhaka-1212;
- Cheif Engineer, Civil Aviation Authority, Bangladesh, ;

6. Executive Director, Hazrat Shahjalal International Airport, Dhaka;
7. Head of the Admissions & Campus Life Department, ENAC, 7 avenue Edouard Belin, BP 54005 31055, Toulouse Cedex 4, France.;
8. Head of the International cooperation department, Direction générale de l'Aviation civile, DGAC, 50,rue Henry Farman-75720 Paris Cedex 15, France;
9. Director (CNS), Head Quater, Civil Aviation Authority, Bangladesh (With a request to publish this office order in the website);
10. P.S to Chairman, Chairman office, Civil Aviation Authority, Bangladesh;
11. Officer-in-Charge, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka and
12. Mr. Shamim Hossain, Senior Sub-Assistant Engineer(E/M), E/M Division-1, Civil Aviation Authority, Bangladesh.



A handwritten signature in black ink, located above the date and name of the signatory.

02-05-2024

Md. Nejam Uddin

Assistant Director (Human Resource
Development) (Civil Aviation Authority,
Bangladesh)