

**CIVIL AVIATION AUTHORITY OF BANGLADESH**  
**OFFICE OF THE AIRPORT MANAGER**  
**CUMILLA AIRPORT**

**ANNUAL PROCUREMENT PLAN FOR**  
**DEVELOPMENT**  
**&**  
**REVENUE BUDGET**

**2024-2025**

*Approved*

**WORKS/PROJECT EXECUTING OFFICE**  
**Airport Manager, Cumilla.**

## SUMMARY(কুমিল্লা বিমানবন্দর)

Code No.	Description	SUMMARY		
		No. of works	Estimated Cost (lac)	Budget Allocation (lac)
1	2	3	4	5
100	Office Equipment & Furniture	2	3	3
3258101	R& M of Vehicle	1	2	2
3258102	Fuel	1	3.5	3.5
3258105	R&M of Comm. Equip.	3	6	6
3258110	Sanitation Item	1	1	1
3258133	R&M of Airport	2	2	2
3258108	Airport Cleaning	1	5	5

22.50

22.50

সদয় অবগতির জন্য জানানো যাচ্ছে যে, কুমিল্লা বিমানবন্দরের ২০২৪-২০২৫ আর্থিক সালের মেরামত ও রক্ষণাবেক্ষণ কাজের জন্য ম্যানেজার হেড-এর প্রস্তুতকৃত Annual Procurement Plan কর্তৃপক্ষের অনুমোদনের জন্য সুপারিশ করা হলো।

বিমানবন্দর ব্যবস্থাপক/পরিচালক  
কুমিল্লা বিমানবন্দর

পরিচালক (পরিকল্পনা, অপারেশনাল প্রশিক্ষণ,  
উন্নয়ন ও মনিটরিং বিভাগ)  
সিএএবি, সদর দপ্তর, ঢাকা

সদস্য (পরিচালনা ও পরিকল্পনা)  
সিএএবি, সদর দপ্তর, ঢাকা

Approved

চেয়ারম্যান  
সিএএবি, সদর দপ্তর, ঢাকা।

CIVIL AVIATION AUTHORITY, BANGLADESH

Cumilla Airport, Cumilla.

Annual Procurement Plan

ANNUAL PROCUREMENT PLAN FOR REVENUE BUDGET:

(a) Financial year:	2024 - 2025
(b) Reporting period:	July, 2024 - June, 2025

(c) Ministry/Division:	Civil Aviation Authority, Bangladesh
(d) Head of Procuring Entity/ or Implementing Agency:	Chairman, CAAB.

PROCUREMENT OF WORKS- REVENUE BUDGET (Code No.100)

Sl No	Pac. No	Description of procurement Package works	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estd cost in Tk (Lac)	Time code for process	Advertise pre-qualification nif	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of Contract
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	GR-1	Supply of Photocopy Machine i/c. necessary accessories at Cumilla Airport.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	2	Planned dates		20.09.24	19.10.24	18.11.24	01.12.24	08.12.24	06.01.25		06.02.25
									Planned Days		0	30	30	14	7	28	109	30
									Actual Dates									
2	GR-2	Supply of stationery item & consumable material at Cumilla Airport.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	1	Planned dates		20.09.24	19.10.24	18.11.24	01.12.24	08.12.24	06.01.25		06.02.25
									Planned Days		0	30	30	14	7	28	109	30
									Actual Dates									
							Total EC.	Tk.	3									

Approved

CIVIL AVIATION AUTHORITY, BANGLADESH  
Cumilla Airport, Cumilla.  
**Annual Procurement Plan**

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(a) Financial year:	2024 - 2025
(b) Reporting period:	July, 2024 - June, 2025

(c) Ministry/Division:	Civil Aviation Authority, Bangladesh
(d) Head of Procuring Entity/ or Implementing Agency:	Chairman, CAAB.

**PROCUREMENT OF GOODS/WORKS- REVENUE BUDGET (Code No.3258101)**

Sl No	Pac.No	Description of procurement Package works	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estd cost in Tk (Lac)	Time code for process	Advertise pre-qualification (if)	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of Contract	
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
3	WR-1	Supply & fitting/fixing of different type of parts for the pick up no. 1403 at Cumilla Airport.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	2			20.09.24	19.10.24	18.11.24	01.12.24	08.12.24	06.01.25		06.02.25	
											0	30	30	14	7	28	109	30	
								Total EC. Tk.	2										

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CIVIL AVIATION AUTHORITY, BANGLADESH

Cumilla Airport, Cumilla.

**Annual Procurement Plan**

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(c) Ministry/Division:	Civil Aviation Authority, Bangladesh
(d) Head of Procuring Entity/ or Implementing Agency:	Chairman, CAAB.

PROCUREMENT OF GOODS/WORKS- REVENUE BUDGET (Code No.3258102)

Sl No	Pac.No	Description of procurement Package works	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estd cost in Tk (Lac)	Time code for process	Advertise pre-qualification	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of Contract	
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
4		To purchase fuel for the Pick up No. 1403	Lot	1	Direct purchase as per consumption	Chairman CAAB	CAAB Own Fund	3.5	Planned dates										
									Planned Days										
									Actual Dates										
								Total EC. Tk.	3.5										

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CIVIL AVIATION AUTHORITY, BANGLADESH

Cumilla Airport, Cumilla.

Annual Procurement Plan

ANNUAL PROCUREMENT PLAN FOR REVENUE BUDGET:

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(c) Ministry/Division:	Civil Aviation Authority, Bangladesh
(d) Head of Procuring Entity/ or Implementing Agency:	Chairman, CAAB.

PROCUREMENT OF GOODS/WORKS- REVENUE BUDGET (Code No.3258110)

Sl No	Pac.No	Description of procurement Package works	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estd cost in Tk (Lac)	Time code for process	Advertise pre-qualification (if)	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of Contract	
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
5	GR-3	Supply of different cleaning material, disinfectant & sanitization item.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	1			20.09.24	19.10.24	18.11.24	01.12.24	08.12.24	06.01.25		06.02.25	
											0	30	30	14	7	28	109	30	
								Total EC.	Tk.	1									

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CIVIL AVIATION AUTHORITY, BANGLADESH

Cumilla Airport, Cumilla.

**Annual Procurement Plan**

**ANNUAL PROCUREMENT PLAN FOR REVENUE BUDGET:**

(a) Financial year:	2024 - 2025
(b) Reporting period:	July, 2024 - June, 2025

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(d) Head of Procuring Entity/ or Implementing Agency:	Chairman, CAAB.

PROCUREMENT OF GOODS/WORKS- REVENUE BUDGET (Code No.3258133)

Sl No	Pac.No	Description of procurement Package works	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estd cost in Tk (Lac)	Time code for process	Advertise pre-qualification	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of Contract
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
6	WR-2	Cutting Grass, Jungle , cleaning the safety tank & drain of DVOR ,office & quarter area.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	1	Planned dates		20.09.24	19.10.24	18.11.24	01.12.24	08.12.24	06.01.25		06.02.25
									Planned Days		0	30	30	14	7	28	109	30
									Actual Dates									
7	GR-4	Supply of printer & photocopier toner at Cumilla Airport.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	1	Planned dates		20.09.24	19.10.24	18.11.24	01.12.24	08.12.24	06.01.25		06.02.25
									Planned Days		0	30	30	14	7	28	109	30
									Actual Dates									
Total EC.								Tk.	2									

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(a) Financial year:	2024 - 2025
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(c) Ministry/Division:	Civil Aviation Authority, Bangladesh
(d) Head of Procuring Entity/ or Implementing Agency:	Chairman, CAAB.

PROCUREMENT OF GOODS/WORKS/SERVICES- REVENUE BUDGET (Code No.3258105)

Sl No	Pac.No	Description of procurement Package works	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estd cost in Tk (Lac)	Time code for process	Advertise pre-qualification iff	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of Contract
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
8	WR-3	Providing & fitting/fixing of work station laptop, Internet Access Point/Router, Ethernet Switch in/c. necessary wiring.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	3	Planned dates		20.09.24	19.10.24	18.11.24	01.12.24	08.12.24	06.01.25		06.02.25
									Planned Days		0	30	30	14	7	28	109	30
									Actual Dates									
9	SR-1	Providing high speed broad band internet service connection for 1 year from ISP at Cumilla Airport.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	1	Planned dates		20.09.24	19.10.24	18.11.24	01.12.24	08.12.24	06.01.25		06.02.25
									Planned Days		0	30	30	14	7	28	109	30
									Actual Dates									
10	WR-4	Unsecn/Unexpected/Unpredicted emergency works at Cumilla Airport.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	2	Planned dates		20.09.24	19.10.24	18.11.24	01.12.24	08.12.24	06.01.25		06.02.25
									Planned Days		0	30	30	14	7	28	109	30
									Actual Dates									
Total EC.								Tk.	6									

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ANNUAL PROCUREMENT PLAN FOR REVENUE BUDGET:

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(d) Head of Procuring Entity/ or Implementing Agency:	Chairman, CAAB.

PROCUREMENT OF GOODS/WORKS/SERVICES- REVENUE BUDGET (Code No.3258108)

Sl No	Pac.No	Description of procurement Package works	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estd cost in Tk (Lac)	Time code for process	Advertise pre-qualification (if)	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract signature	Time for completion of Contract				
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18				
11	SR-2	Supply of manpower through outsourcing under Civil Aviation Authority of Bangladesh.	Lot	1	LTM	Chairman CAAB	CAAB Own Fund	5	Planned dates		20.09.25	19.10.25	18.11.25	01.12.25	08.12.25	06.01.25		06.02.25				
									Planned Days		0	30	30	14	7	28	109	30				
									Actual Dates													
								Total EC.	Tk.	5												




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